

# Pullens TRA Committee meeting 15 May 2023, 19 00 to 21 05 @ Pullens Centre, Minutes

MH 25 May 2023, v1

| Item   | Notes and action points   | Follow up by Who? |
|--|---|-------------------|
| <b>1. Welcome, apologies</b>                                       | All present   |                   |
| <b>2. Agreement of agenda</b>                                      | Agenda agreed   |                   |
| <b>3. Adoption of AGM minutes</b>                                  | <ul style="list-style-type: none"> <li>AGM Minutes adopted with request to initialise the names of non officers</li> <li>Minutes to be posted on website when operational</li> <li>Summary to be produced for posting in glass boxes @ Centre and @ Illiffe Street</li> <li>Use email <a href="mailto:contact@pullenstra.org">contact@pullenstra.org</a> to direct queries.</li> </ul> <p><b>MH/TS to set up forward or other mechanism for email monitoring</b></p>  | MS<br><br>MH TS   |
| <b>4. How do we work together?</b>                                 | <ul style="list-style-type: none"> <li>Topic introduced by MH</li> <li>Kym and Tom to look at principles and code of conduct</li> <li><b>Report back at next meeting</b></li> </ul>   | TS KW             |
| <b>5. scheduling the next meetings and tentative AGM 2024 date</b> | <ul style="list-style-type: none"> <li>schedule agreed, see appended table</li> <li>financial year for Pullens TRA accounts to be shifted to run from 1 April to 31 March</li> <li>AGM in April 2024 will receive state of finance report, and special general meeting latest in the autumn 2024 will formally approve audited accounts if not yet ready for April AGM</li> </ul>   | VB                |
| <b>6. Short report back by MH on activities since the AGM</b>      | <ul style="list-style-type: none"> <li>Coronation grant applied for by deadline 27 April, since received</li> <li>MH, VB, GT met with Ian Brinley , Southwark Community premises officer to discuss works for Pullens Buildings. Agreed to start with electrical survey and fix any safety issue. Also noted and raised with Ian Brinley that the Centre has no disabled accessible toilet and yard toilets are not easy to reach (cobble, other end of yard)</li> <li>MH KW + AL SH met with Open Studios organisers led by Cairn Young from Clements Yard to discuss TRA / Yards cooperation</li> </ul> |                   |
| <b>7. Treasurer report</b>   | <ul style="list-style-type: none"> <li>VB reported on coronation grant received and preparing for operational grant application</li> <li>current 8.5 k in the bank, plus operating grant, ca. 1.5 k and reimbursement for gardening 1.5 k by VB estimates = effective balance 9.5 k</li> <li>Finances healthy, but anticipated expenditures for centre and open studios support.</li> </ul>   |                   |

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|  | <ul style="list-style-type: none"> <li>New signatories: Vincent, Gabri, Tom, off: Mari Tosti, and Simon Hiscock → <b>VB to start process including online banking setup</b></li> </ul>   | VB   |
| <b>8. Pullens Centre activity support</b>                | <ul style="list-style-type: none"> <li>GT presented current state of Pullens centre usage and refurbishment / equipment needs and ideas to kickstart community use with film/music evenings</li> <li>Advertise more the centre locally on estate</li> <li>Small group of people to support Gabri, Marina, Dylan</li> <li>Discussions about options for grant funding for events, overall confidence that that could be achieved</li> <li>Cttee discussed budget and agreed to set aside £2,520 for activities and equipment. Some activity costs might be recouped through modest ticketing.</li> </ul>  | GT, VB, MH in the loop<br><br>GT supported by MK, DA |
| <b>9. Pullens Centre refurbishment plans</b>             | <ul style="list-style-type: none"> <li>MH, VB, GT met with Ian Brinley , Southwark Community premises officer to discuss works for Pullens Buildings.</li> <li>Agreed to start with electrical survey and fix any safety issue.</li> <li>Also noted and raised with Ian Brinley that the Centre has no disabled accessible toilet and yard toilets are not easy to reach (cobble, other end of yard)</li> <li>Additional issues include potential water ingress at back top wall of 1<sup>st</sup> floor (to be monitored) and damp behind entrance door</li> <li>TRA will look at decorative issues, and set aside £880 for that.</li> </ul>  | GT MH VB   |
| <b>10. Pullens Open Studios support</b>                  | <ul style="list-style-type: none"> <li>Ind depth discussion about relationship with the yards. Positive intent for good collaboration but also clearly mixed views / experiences on how that plays out in reality.</li> <li>Vision very much for the Pullens as a whole, rather than separate communities</li> <li>Cttee reviewed Cairn Young;'s note on Open Studio event preparations, and agreed to support open studios with £750, but must be clear that this is a one off and not setting a precedent</li> <li>Kym to help Diana with Vincent re pullens history event during open studios weekend. Materials already available. Cttee agreed £250 for pullens history event if needed</li> <li><b>VB to transfer funds</b></li> </ul> | MH VB  |
| <b>11. Coronation grant project: greening the estate</b> | <ul style="list-style-type: none"> <li>Good starting discussion on what to do with the funds,</li> <li>Focus on local involvement</li> <li>DC described some challenges as the park is de facto 'housing land' and not classified as a park, which means that the gardening care is poor</li> </ul>  | DC DA  |

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|   | <ul style="list-style-type: none"> <li>• DC and DA to look at opportunities to revive volunteering for a gardening club, and push towards park status to increase council resourcing for the care of the green space</li> <li>• <b>Report back at next meeting</b></li> </ul>  |          |
| <b>12. Communications approach</b>  | <ul style="list-style-type: none"> <li>• TS shared a short review of current systems in place and need of work on them to ensure inclusiveness, compliance, and manageability</li> <li>• Need to explore further whether website needs to be updated from a technical point of view</li> <li>• Various email lists of residents need to be reviewed and consolidated</li> <li>• Need to ensure compliance with data protection rules / GDPR</li> </ul> | TS       |
| <b>13. Priority areas for the Committee over the next year / lead roles on them</b> | <ul style="list-style-type: none"> <li>• <b>Postponed to next meeting</b></li> </ul>   |          |
| <b>14. AOB</b>  | <ul style="list-style-type: none"> <li>• IH raised the need to keep a close eye on major works issue, prompting discussions about potential setup of a TMO, which would have a legally strong voice in the management of major works</li> <li>• TMO would need agreement by AGM to set it up</li> <li>• Technical capacity and time requirements for any people who get involved</li> <li>• Report back when more information available</li> </ul>     | IH MH VB |
| <b>15. Close of meeting</b>   |  |          |

Annex 1: Meeting schedule for Pullens TRA Committee, General meetings and AGM

| <b>Committee Meeting Dates</b>         | <b>TRA General Meeting dates</b>     |
|--|--------------------------------------|
| 15/5/2023 (Mon)                        |                                      |
| 12/06/2023 (Mon)                       |                                      |
| 10/07/23 (Mon)                         |                                      |
| Drop August because of school holidays |                                      |
| 11/09/2023 (Mon)                       |                                      |
|  | General TRA meeting 16/10/2023 (Mon) |
| 13/11/2023 (Mon)                       |                                      |
| 15/01/2024 (Mon)                       |                                      |
| 11/03/2024 (Mon)                       |                                      |
|  | AGM 15/04/2024 (Mon)                 |